**PCC Risk Register 2018**

|  | **Risk Identified** | **Potential Harm** | **Significant** **(Y/N)?** | **Eliminate /****Isolate /****Minimise?** | **Risk Controls** | **Training or Information required?** | **Dates checked** |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Player Related** |  |  |  |  |  |  |
| 1 | Being hit by another players ball (a) on same lawn (b) from adjacent lawn | Injury to legs or anklesInjury from tripping | N | Minimise | 1. Players must check likely ball path if hitting hard
2. Ball barriers between courts
3. Shout warning
 | No |  |
| 2 | Tripping over hoops | Injury | Y | Minimise | Maintain awareness of hoop positions in relation to self at all times | No |  |
| 3 | Tripping over own mallet | InjuryDamage to lawn | N | Minimise | Take care | No |  |
| 4 | Difference in height of lawns and the concrete slab outside the clubhouse | Injury | N | Minimise | A white strip painted along the edge of the slab.Add to hazard list in the clubhouse | Yes |  |
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|  | **Member Related** |  |  |  |  |  |  |
| 5 | Tripping over equipment in storage areas | Injury | N | Minimise | Store equipment with adequate walk spacesStack equipment tidily and securely | No |  |
| 6 | Door threshold entering Clubhouse | Tripping | N | Minimise | Make members aware of raised portion | No |  |
| 7 | Use of electrical equipment outside without protected outlet | Injury or death | Y | Minimise | Only use RCD outlet on wall near rear door **or**Use individual RCD plug-in unit **and** Use only tested extension cords | YesReminder to members. Add to notice. |  |
| 8 | Use of garden tools | Injury | N | Minimise | Maintain tools in good conditionOnly use tools for the purpose they were designedFollow Manufacturer’s instructions if available | YesPeriodic reminders |  |
| 9 | Use of stepladder | Injury | Y | Minimise | Ensure ground is flat and stableTie the ladder where practicableEnsure that someone holds the ladder if it is not tied | NoLabel on ladder. |  |
| 10 | Use of 5 metre leveller | Injury to others | N | Minimise | Never use when others are on the lawnsConstant awareness of width of unit and tracking path | Reminder to grounds workers |  |
| 11 | Use of machinery (general) PCC owned | Injury | Y | Minimise | Must be operated in accordance with manufacturer’s instructionsEquipment manuals to be readily available.Operator to sign register as having read the appropriate safety instructionsFollow the Club’s Safe Work Practices | YesPeriodic reminders |  |
| 12 | Use of machinery owned by members | Injury | N | Minimise | Must be operated in accordance with manufacturer’s instructionsAll members advised 05/09/16 | YesPeriodic reminders |  |
| 13 | Lifting Hoops without a lifter | Back injury.Incurring ire of Grounds Suptd. | Y | Eliminate | Hoops MUST only be lifted using the proper lifters | Yes Periodic reminders |  |
| 14 | Rabbit poison laid around edges | Illness, poisoning | N | Minimise | Display a notice detailing placement pointsSelect placement areas carefully Players need to be able to identify poison (photo required) | Yes |  |
| 15 | Irrigation tap covers removed or left off | Injury | N | Minimise | Must be replaced immediately or a sign (barrier) erected | no |  |
| 16 | Poison sap in swan plant branches | Blindness if in eyesSkin irritation | Y | Minimise | Suitable gloves must be worn whenever handling or pruning | Yes |  |
| 17 | Lifting heavier itemsInside clubhouse &Grounds & Storage areas | Injury | N | Minimise | (a) Display warning notice. (a & b) Get another person to help. Ask a stronger person to do it. Use standard heavy lifting practice | YesStandard lifting labels |  |
| 18 | Carrying urn containing water | Scalding from hot water | N | Eliminate | Never carry urn while it contains hot waterLabel on urn | No |  |
| 19 | Falling mallets in large cupboard when moving equipment below | Injury | N. | Minimise | Display a prominent warning notice. | No |  |
| 20 | Changing the economy light bulbs | Slipping off stepsBreaking of element coil | N | Minimise | Use step ladder. Position steps carefully to ensure proper balance.Use a rag to hold bulb. Don’t drop it. | No |  |
| 21 | Opening sliding window in south wall | Slipping off steps | N | Minimise | Use small steps. Position steps properly to ensure correct balance | No |  |
| 22 | Opening/closing folding tables | Jamming finger injury | N | Minimise | Place notice on tables visible when closingLabel on table | No |  |
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|  | **Member & Visitor Related** |  |  |  |  |  |  |
| 23 | Tripping on watering hose | Injury | N | Minimise | Hoses must be coiled and stored so they cannot be tripped overHose must be disconnected from tap on North wall of clubhouse and removed from path. Label on wall | No |  |
| 24 | Splashing of hot water from the boiler | Scalding | N | Minimise | Apply warning notice on boiler | No |  |
| 25 | Visitors not being aware of potential hazards | Injury | Y | Minimise | All non PCC member players and visitors to be made aware of potential hazards they could possibly face. A simple list to be complied and displayedSafety to be discussed at every tournament opening | Yes |  |
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